

TASTING ROOM BARTENDER

Created February 21, 2022

Job Title: Tasting Room Bartender

Department: Tasting Room Bar / Entertainment

Reports to: Entertainment & Bar Manager

Job Type: Part-time

Salary Grade: Minimum plus tip share

SUMMARY

The bartender in the Coastal Bend Distilling Co. Tasting Room is responsible for preparing and serving beverages to our guests in compliance with our guidelines and recipes, and the laws and regulations of the State of Texas. They must also have full knowledge of the menu, our distillery & products, good selling and customer service abilities, and take care of their work space and work tools provided by Coastal Bend Distilling Co.

As a craft distillery, we maintain limited open hours to the public. Available hours for this position will be Friday & Saturday nights from 5:00 p.m. to midnight. Occasional weeknights and Saturday mornings are scheduled around distillery or community events.

PRIMARY RESPONSIBILITIES

1. Show up ready for work (clean and in full uniform) at the time scheduled
2. Maintain your personal appearance in accordance to company grooming standards
3. Check customer's ID in order to ensure they meet the minimum age requirement for consumption of alcoholic beverages (21+)
4. Serve guests in the bar area adhering to Coastal Bend Distilling Co's customer service standards (take orders, enter into POS, serve drinks, remove empty glassware, verify account totals, print receipts, collect payments, pay to cashier, return change or CC receipt to customer)
5. Mix and serve alcoholic and non-alcoholic beverages following standard recipe folder for quantity, flavor and presentation specifications
6. Prepare large batch drink mixes, juices, and simple syrup and label with name and date all product made
7. Prepare/cut garnishes
8. Wash and dry all glasses used in the Tasting Room following guidelines (3 compartment sink -wash, rinse, sanitize-, change water often, dry with micro-fiber towel to avoid water spots and other debris)
9. Maintain a clean and organized work space (shelves, walls, refrigerators, floor)
10. Perform cleaning duties as assigned
11. Learn & perform POS system
12. Stock necessary inventory at the bar before bar hours

ADDITIONAL RESPONSIBILITIES

1. Follow safe and sanitary food and beverage handling procedures
2. Arrange bottles in attractive display at the beginning of the opening shift

3. Carry cases of product from the stillhouse to restock bar & report in company system for TABC records
4. Rotate product following FIFO policy (First In First Out)
5. Responsible for cleaning the bar area chairs
6. Maintain the bar wiped down and free of any foreign objects
7. Make good use and maintain cleanliness of bar equipment and utensils
8. Smile and be courteous to all guests
9. Deliver friendly and prompt service to all customers while performing other duties
10. Maintain a harmonious relationship with all employees
11. Creativity in coming up with new cocktails to feature products is encouraged
12. Clean bar area, equipment and utensils at the end of each shift
13. Lock up the distillery building and all doors at the end of the night shift
14. Responsible for doing your check-out and claiming your tips in the POS
15. Possibly attend any scheduled team meetings and provide suggestions for improvement
16. Other duties as assigned by management

QUALIFICATIONS & SKILL REQUIREMENTS

1. Must be at least 18 years of age
2. Must have a current Texas Alcoholic Beverage Commission (TABC) Seller Training Certification
3. Must have full knowledge of the Tasting Room menu
4. Must know beverage recipes
5. Must have multi-tasking abilities
6. Must have a good attitude
7. Must have a pleasant personality
8. Must be able to discern guest levels of intoxication and cut-off if necessary
9. Must be a team player

WORKING CONDITIONS

- Standing and walking for extended periods of time
- Working under pressure
- Bending
- Stretching
- Lifting up to 50 pounds
- High noise level

UNIFORM

- Distillery t-shirt (will be provided)
- Comfortable and appropriate pants (shorts allowed)
- Non-slip/safe shoes that fully cover the feet